

Department of the Army  
Headquarters, U.S. Army  
Industrial Operations Command  
Rock Island, Illinois 61299-6000

\*IOCR 715-4

4 DEC 1995

Procurement

SEMI-ANNUAL AMMUNITION/WEAPONS PRODUCTION/ACCEPTANCE  
SCHEDULING AT GOVERNMENT-OWNED, CONTRACTOR-OPERATED/  
GOVERNMENT-OWNED, GOVERNMENT-OPERATED ARMY AMMUNITION  
PLANTS, ARSENALS, AND ACTIVITIES.

---

Applicability. This regulation applies to Headquarters (HQ), Industrial Operations Command (IOC) elements; government and contractor personnel at Government-owned, contractor-operated (GOCO) facilities; and government personnel at Government-owned, Government-operated (GOGO) facilities involved with the Production/Acceptance Schedule (PAS) process.

Decentralized printing. All IOC installations are authorized to locally reproduce this regulation.

Supplementation. Supplementation of this regulation and establishment of local forms are prohibited without prior approval from Commander, HQ, IOC, ATTN: AMSIO-IOP, Rock Island, IL 61299-6000.

Suggested improvements. The proponent of this regulation is the HQ, IOC Industrial Complex Division (AMSIO-IOP). Users are invited to send comments and suggested improvements to Commander, HQ, IOC, ATTN: AMSIO-IOP, Rock Island, IL 61299-6000.

Distribution. Distribution of this regulation is made IAW requirements established by proponent (stocked/issued by Rock Island Arsenal, ATTN: SAI-PSP).

---

FOR THE COMMANDER:

Official



JERALD E. KLEAGER  
Colonel, GS  
Chief, Industrial Operations Division

---

\*This regulation supersedes AMCCOMR 715-3, 31 Jul 91.

4 DEC 1995

CONTENTSParagraph

Purpose .....	1
References .....	2
Responsibilities .....	3
Policies .....	4
Procedures .....	5
Reports .....	6
Header Information .....	7
General Practices (Part 1) .....	8
General Practices (Part 2) .....	9
Appendix A. Production/Acceptance Preferences	
Appendix B. Schedule/Preference Changes	
Appendix C. Production Schedule Compliance Tolerances	
Appendix D. Schedule Miss Report Instructions	

1. Purpose. The purpose of this regulation is to establish procedures for preparation of the PAS for reportable items contracted between HQ, IOC, and GOCO facilities, or placed and accepted at GOGO installations.

2. References. IOCR 700-3, Accelerated PAS Reporting and AMC Form 1095, Procurement Work Directive.

3. Responsibilities.

a. Each facility/item manager in the Ammunition Production and Logistics Division (AMSIO-IOA), Single Manager for Conventional Ammo (AMSIO-SMA) and Weapons' Maintenance and Manufacturing Division (AMSIO-IOW) (as applicable) for assigned items, will:

(1) Identify to the Industrial Operations Branch (AMSIO-IOP-I) the known fiscal year programs and unobligated quantity planned for production/ acceptance approved by HQ, IOC but not placed on contract at the GOCO facility or accepted by the GOGO installation for addition to the applicable plant's PAS.

(2) Determine applicability for use of the production and/or final acceptance columns for each of their assigned items shown on the PAS.

(3) Assure receipt, via PRIME electronic mail, of an updated copy of the applicable "Draft" PAS from AMSIO-IOP-I before scheduled production review meetings or commencement of a new schedule period for further updating.

(4) Validate the PAS (Part 2) to reflect the following:

4 DEC 1995

(a) New PRONs and associated quantities which have been obligated for performance by the producing activity. Identify the CLIN (when applicable).

(b) Accumulated quantities on PRONs which are shown on the PAS to reflect any later increases/decreases to the orders and provide a description of the transaction/actions which evolved to get to the new accumulate quantity.

(c) Fiscal year planned quantities reflected on the PAS to incorporate any changes incurred to that plan.

(5) Determine the quantity and schedule period in which production/acceptance must be accomplished to meet CRDDs or other production schedules and provide that schedule to AMSIO-IOP-I utilizing an updated "Draft" PAS. Planned quantities must be in parentheses.

(6) Assign a preference to each item that is scheduled, as outlined in Appendix A.

(7) Account for any overrun/underrun to the schedule by adjusting subsequent schedule period(s).

(8) Compile information concerning current schedule or preference changes, as outlined in Appendix B, and deliver to AMSIO-IOP-I.

(9) Initiate documentation authorizing any increases/decreases to obligated orders to account for production overruns/underruns against that order.

(10) Update or delete any notes as required on the PAS (Part 2).

(11) Assure schedules are reasonable, attainable, and cost effective.

b. Each plant advocate (workload manager) in AMSIO-IOP-I will:

(1) Overall manage and monitor the PAS for the assigned plants/arsenals.

(2) Assure schedules are attainable and balanced to result in cost effective workload that supports current workloading objectives.

4 DEC 1995

(3) Assure timely and accurate publication of the "Production" PAS to be provided to the producing activity 15 calendar days prior to the 1st working day of the new schedule period.

(4) Assure facility/item managers have provided required information for inclusion to the PAS.

(5) Be responsible for proofreading and verifying facility/item manager's and production support clerk's input for accuracy and completeness.

(6) Assure facility/item managers have provided written authorization for any current period schedule changes.

(7) Schedule and conduct production review meetings and publish accurate minutes of the meeting to be distributed to all attendees and the Director, AMSIO-IOP, within 5 working days after the review is complete.

(8) Assure facility/item manager's updated "Draft" PAS, returned to AMSIO-IOP-I following a production review meeting, coincides with agreed upon schedules as discussed in the meeting.

(9) Assure timely and accurate publication of the "Final" PAS to be provided to the producing activity 15 calendar days after the 1st working day of the new schedule period.

c. The production support clerk in AMSIO-IOP-I will:

(1) Be responsible for updating the PAS for assigned plants as follows:

(a) Update the supplement number (Section C) to reflect the latest supplement number from which obligations have been included on the PAS (GOCO only).

(b) Update the contract number (Section B) and expiration date of contract (Section D), when applicable, due to contract rewrites.

(c) Update the date in Sections I, M, O, Q, S, W, and Y to reflect the current date of data incorporated into the PAS.

(d) Assign a two-letter item identifier to each new item added to the PAS for reporting purposes by the plant.

4 DEC 1995

IOCR 715-4

(e) Update the PAS monthly to include information provided from the plant's production/acceptance report and contract modifications from the Procurement Directorate (AMSIO-AC) for assigned GOCO plants, and update the PAS (Part 2) to reflect new/revised PRONs/CLINs.

(2) Distribute monthly, via PRIME electronic mail, the "Draft" PAS to the applicable facility/item managers and plants and before scheduled production review meetings.

(3) Make every effort to assure timely and accurate publication of the "Production" PAS, which is to be provided to the GOCO/GOGO installation 15 days before the start of a new schedule period.

(4) Make every effort to assure timely and accurate publication of the "Final" PAS, and that the required number for each plant are disseminated to appropriate facility/item managers and directorates of HQ, IOC, proving grounds, test facilities, GOCO/GOGO installations, and all other offices.

(5) As required, attend meetings and take notes pertaining to discussions of items and schedule changes. Assure that the facility/item manager's updated "Draft" PAS, returned to AMSIO-IOP-I following a production review meeting, coincides with agreed upon schedules as discussed in the meeting.

(6) Assure that input received from the facility/item managers is accurate and complete in that:

(a) Current schedules on the PAS have been designated with a schedule preference.

(b) Assure that all quantities scheduled, and the "Remaining Balance" and/or the "Quantity to be Scheduled" (Section V), total to the "Balance (Date)" (Section X).

(c) Assure that the "Balance (Date)" (Section X) plus "TTL PDN" (Date) (Section Z), total to the "Total on Order" (Section BB).

(d) Assure that funded orders reflected on the PAS (Part 2), for each item, total to the "Total on Order" (Section BB).

(e) Assure that parenthetical quantities on the PAS, for each item, total to the fiscal year planned quantity reflected on the PAS (Part 2).

4 DEC 1995

(f) Assure that no current production and/or acceptance preference or quantities are changed without proper authorization in writing, as outlined in Appendix B.

(7) Reconcile reporting discrepancies by audit of records with plant personnel.

#### 4. Polices.

a. Scheduling objectives by HQ, IOC for GOCO/GOGO facilities are to satisfy customer requirements, satisfy time-phased stockpile objectives, meet budgetary delivery requirements, minimize schedule changes, and preclude personnel impacts.

b. Only items falling under the cost reimbursable contract held by the operating contractor of a GOCO will be scheduled.

c. Firm-fixed price government contracts and third-party contracts being produced at GOCOs may be scheduled as "information only" and will not be subject to the scheduling process.

#### 5. Procedures.

a. Parenthetical quantities ( ) placed on the PAS indicate planned production quantities not yet on contract.

b. Brackets [ ] placed on the PAS indicate under/over run adjustments from the current 6-month period. These are used for reconciliation purposes only.

c. Quantities are depicted in thousands for ammunition items unless otherwise specified.

#### 6. Reports.

a. The PAS (semi-annual) consists of two parts and will always be distributed in the formats shown at Figures 6-1 and 6-2; however, the document is utilized for purposes of draft, production, and final:

(1) Draft: The PAS is published as needed, as a working document, anytime before the publication of the "Production" PAS, and provided to GOCO/GOGO installations and applicable facility/item managers, and the plant advocate (workloading).

4 DEC 1995

IOCR 715-4

(2) Production: The PAS is published and provided to GOCO/GOGO installations, applicable procuring contracting officers (PCOs), facility/item managers, and plant advocates as a contractual PAS, 15 calendar days before the 1st working day of the plant's upcoming semi-annual schedule period. The report will be transmitted over the PCO signature and will require contractor concurrence/acceptance within 2 working days of receipt (GOCO).

(3) Final: The PAS is published and provided to GOCO/GOGO installations, applicable PCOs, facility/item managers, plant advocates, and all other offices (Figures 6-1 and 6-2) by the 15th calendar day of their current schedule period. This 15-day lapse allows HQ, IOC, to receive the plant's actual production and acceptance quantities from the last month of the previous semi-annual schedule period and reconcile their "Production" schedule by any overage/shortage from the previous schedule period.

b. The PAS will be constructed to coincide with the GOCO operating contractor's contract performance year and GOGO fiscal year.

7. Header Information.

a. Section A is annotated with the installation's name and the team leader's name from the Production Control Branch (AMSIO-IOA-C) on every page of their respective PAS (Parts 1 and 2).

b. Section B is annotated with the installation's contract number (GOCO) (Parts 1 and 2).

c. Section C is annotated with the supplement number through which contractual obligations for performance have been incorporated in the PAS (GOCO) (Parts 1 and 2).

d. Section D is annotated with the expiration date of the contract (GOCO) (Parts 1 and 2).

e. Sections B, C, and D will be annotated N/A if the report is for a (GOGO) (Parts 1 and 2).

f. Section E is annotated with the originating office of the document (AMSIO-IOP-I/AMSIO-IOW) and the name and DSN phone number of the plant advocate (workload manager) assigned to overall manage and monitor the plant's workload (Parts 1 and 2).

4 DEC 1995

IOCR 715-4

Figure 6-1. Semi-Annual Production/Acceptance Schedule (Part 1): Production/Acceptance Schedules and Balances

PRODUCTION/ ACCEPTANCE SCHEDULE	PLANT ABC AAP TEAM LEADER NAME/PHONE EXT	CONTRACT NUMBER	SUPPLEMENT NUMBER	EXPIRATION DATE	WORKLOAD MANAGER	DATE	PAGE
	A	B	C	D	E	F	1 of 2
	1376-00-000-0000	1376-00-000-0000	1376-00-000-0000	1376-00-000-0000	1376-00-000-0000	1376-00-000-0000	
QUANTITIES IN UNIT 1000 UNLESS OTHERWISE SPECIFIED	(FACILITY MGR/EXT)	(FACILITY MGR/EXT)	(FACILITY MGR/EXT)	(FACILITY MGR/EXT)	(FACILITY MGR/EXT)	(FACILITY MGR/EXT)	
QUANTITIES IN PARENTHESES ARE UNFUNDED	PDN PREF 3	PDN PREF 4	PDN PREF 4	PDN PREF	PDN PREF 5	PDN PREF 1	
• = PRODUCTION COMPLETE	ITEM NO. PDN LINE	ITEM NO. PDN LINE	ITEM NO. PDN LINE	ITEM NO. PDN LINE	ITEM NO. PDN LINE	ITEM NO. PDN LINE	
• = NOTES	BE 5 & 6	BF	BG 5 & 6	BJ 5 & 6	BL 5 & 6	BM	
	PRODUCTION FINAL ACPT	PRODUCTION FINAL ACPT	PRODUCTION FINAL ACPT	PRODUCTION FINAL ACPT	PRODUCTION FINAL ACPT	PRODUCTION FINAL ACPT	
1 SCHEDULED JAN-JUN 95 131 DAYS	10.000 10.000	.060 .060	6.000 6.000		20.000 20.000	3.000 3.000	
1 ACTUAL (TOTAL)	8.500 8.500		5.927 5.927		19.274 19.274	2.844 2.844	
1 JAN ACTUAL 95	0 0	0 0	0 0		0 0	2.844 2.844	
1 FEB ACTUAL 95	0 0	0 0	0 0		0 0	0 0	
1 MAR ACTUAL 95	5.000 5.000	0 0	5.043 0		0 0	0 0	
1 APR ACTUAL 95	2.000 2.000	0 0	0 5.043		19.274 0	0 0	
1 MAY ACTUAL 95	1.500 1.500	0 0	.884 .884		0 19.274	0 0	
1 JUN ACTUAL 95	0 0	0 0	0 0		0 0	0 0	
1 REMAINING BALANCE	1.500 1.500	.060 .060	.073 .073		.726 .726	.156 .156	
	15 15	100 100	1 1	0 0	4 4	5 5	
1 SCHEDULED JUL-DEC 95 118 DAYS	5.000 5.000		4.500 4.500	51.000 51.000			
1 SCHEDULED JAN-JUN 96 118 DAYS	2.000 2.000		2.500 2.500		22.000 22.000		
1 SCHEDULED JUL-DEC 96 115 DAYS	(2.500) (2.500)		(2.000) (2.000)			(22.000) (22.000)	
1 QTY TO BE SCHEDULED			9.135 9.135	177.128 177.128	35.396 35.396	.234 .234	
1 BALANCE 1 JUL 95	8.500 8.500	.060 .060	16.208 16.208	228.128 228.128	58.122 58.122	.390 .390	
1 TTL PDN TO 1 JUL 95	8.500 8.500	.800 .800	42.596 42.596		50.274 50.274	2.844 2.844	
1 TOTAL ON ORDER	17.000 17.000	.860 .860	58.804 58.804	228.128 228.128	108.396 108.396	3.234 3.234	
1 REMARKS							

SAMPLE



IOCR 715-4

PLANT IABC AAP TEAM LEADER I NAME/PHONE EXT	CONTRACT NUMBER A IDAAA09-94-2-0000	SUPPLEMENT NUMBER B IP00001	EXPIRATION DATE C 101 AUG 99	WORKLOAD MANAGER D IWKLD MGR/PHONE EXT IAMS10-10P-1	DATE E 115 JUL 95 IFINAL	PAGE 2 of 2 F
IPBXN-3 OS 11641 I1376-00-000-0000 IPAGE 5 COL 1 (BE)	IPBXN-5 TYPE 1 CLASS 1 I1376-00-000-0000 IPAGE 5 COL 2 (BF)	IPBXN-5 TYPE 1 CL-3 I1376-00-000-0000 IPAGE 5 COL 3 (BO)	IPBXN-5 TYPE 11 CL-3 I1376-00-000-0000 IPAGE 5 COL 4 (BJ)	ILX-14-0 I1376-00-000-0000 IPAGE 5 COL 5 (BL)	IPBXN-9 I1376-00-000-0000 IPAGE 5 COL 6 (BH)	
IF1-4-PBX22 ICLIN 0000AA IMOD 1 ADD IMOD 5 INCR ICLIN TOTAL 17.000	IF1-4-PXN51 ICLIN 4000AA IMOD 8 ADD 10.000 7.000	IF1-4-NXPB5 ICLIN 4001AA IMOD 3 TRSF FROM 84AY 45.394 IF1-5-SBPNS ICLIN 4001AE IMOD 12 ADD 13.410	IF1-4-DPXN5 ICLIN 4002AA IMOD 4 TRSF FROM 86AU IMOD 4 INCR ICLIN TOTAL 55.451 IF1-4-PBXN5 ICLIN 4002AB IMOD 4 TRSF FROM 86AT IMOD 4 INCR ICLIN TOTAL 143.143 IF1-5-4B12H ICLIN 4002AC IMOD 21 ADD 29.534	IF1-4-LX140 ICLIN 4200AA* IMOD 2 TRSF 7.201 FROM 68AW IMOD 2 INCR 48.250 IMOD 26 DECR ICLIN TOTAL 34.072 IF1-5-LX140 ICLIN 4200AB IMOD 11 ADD 1.4081 IMOD 22 INCR 72.9161 ICLIN TOTAL 74.324	IF1-4-BXPW9 ICLIN 4101AA IMOD 3 TRSF FROM 0123AC 3.234 33.502 2.5821 -2.0121	
EE	VAR LTR DTD 12 APR 95 STATES UNFUNDED QTY DROPS OUT & FUNDED QTY OF .060 WILL ROLL OVER TO QTY TO BE SCHD & LATER DEOB.					
IFY 95 PLAN (2.500)	IFY 96 (2.000)	IFY 96 (2.000)	IFY 96 (2.000)	IFY 96 (2.000)	IFY 96 (2.000)	IFY 96 (2.000)
TOTAL 17.000	TOTAL .860	TOTAL 58.804	TOTAL 228.120	TOTAL 108.396	TOTAL 3.234	

4 DEC 1995

g. Section F is annotated with the date of the current PAS, the page number out of total pages on the PAS, and the schedule type (draft, production or final) (Parts 1 and 2).

h. Section G is annotated with the nomenclature, national stock number (NSN), Department of Defense identification code (DODIC) (if applicable), facility/item manager's name, analyst code, and DSN phone number. The management control number (MCN) or federal supply code for manufactures (FSCM) must be used if the NSN is unavailable.

i. Section H is annotated with the following:

(1) The item's production or acceptance preference for the current schedule (see Appendix A).

(2) Each item's assigned item identifier, a unique two-letter code; i.e., AA, AB, AC, (assigned by the production workload support clerk), is used to distinguish the item for reporting purposes by the plants. If the item configuration has been produced before, the previous item identifier assigned must be used again. A new configuration is assigned a new item identifier.

(3) The production line, area, or building utilized to produce the item.

j. Section I, "Scheduled Month-Month Year": must be annotated with the current 6-month time period; e.g., Jan-Jun 90, Jul-Dec 90, along with the number of available working days associated with this schedule period.

k. Section K, "Actual (Total)": the total production and/or acceptance quantities, for the time period of Section I, will be annotated in Section L of each item.

l. Section M is annotated with the following:

(1) The appropriate consecutive months of the schedule period.

(2) "Remaining Balance":

(a) The quantity difference +/- (over/under) of the sum of the six individual monthly actual quantities (Section N) and the total scheduled quantities (Section J).

(b) "%" is the "Remaining Balance" quantity in a percentage format.

4 DEC 1995

IOCR 715-4

m. Sections O, Q, and S are annotated with the appropriate consecutive semi-annual schedule periods, along with the number of available working days associated with that schedule period.

n. Section U, "Qty to be Scheduled": any production and/or acceptance on contract or planned quantity not scheduled in a scheduling period, annotated in Section V.

o. Section W, "Balance (Date)": summation of "Remaining Balance" (Section N) and/or the sequential three schedule periods after the current schedule period (Sections P, R, and T), and "Qty to be Scheduled" (Section V), annotated in Section X of each scheduled item.

p. Section Y, "TTL PDN to (Date)": the total quantities produced and/or accepted against the "Total on Order" (Section BB).

q. Section AA, "Total on Order": is the sum of all orders on contract for each item, by procurement request order number (PRON)/contract line item number (CLIN) (GOCO) or AMC Form 1095 (GOGO), on Part 2 of the PAS, and is annotated in Section BB of each scheduled item.

r. Section CC, "Remarks": any information pertinent to the item scheduled can be annotated in Section DD of each item.

#### 8. General Practices (Part 1).

a. The PAS is published in a continuous cycle that commences with each new schedule period. At the time a schedule is placed on the PAS in the current semi-annual period (Section J), a preference is to be assigned and annotated in Section H (mandatory), as outlined in Appendix A. This schedule cannot be changed once the "Production" PAS is published unless authorized in writing as outlined in Appendix B.

b. Production and acceptance against the current schedule (Section J) is monitored and updated as follows:

(1) Reports of actual production and acceptance are received via PRIME system data link at HQ, IOC, following the end of the report month as outlined in IOCR 700-3.

(2) The actual monthly production and acceptance quantities reported against each item are annotated in Section N for the appropriate report month. If no production/acceptance was accomplished for the report month, zero fill.

4 DEC 1995

(3) The total production/acceptance accomplished during the semi-annual schedule period is annotated in Section L and is updated monthly.

(4) At the end of each semi-annual schedule period, any difference between the actual reported quantity (Section L) and the scheduled quantity (Section J) will be analyzed against each plant's compliance tolerance (Appendix C).

(5) Non-compliance of the schedule tolerance or any difference between the stated preference for each item scheduled within the current semi-annual period will be reported to the Industrial Complex Director by AMSIO-IOP-I as outlined in Appendix D.

c. If there is any overrun/underrun to the current semi-annual schedule (Section J), the "Remaining Balance" (Section N) must be accounted for in a future schedule period.

d. The production and acceptance quantities are subtracted from the "Balance (Date)" (Section X) and added to the "TTL PDN to (Date)" (Section Z). The "Balance (date)" (Section X), plus the "TTL PDN to (Date)" (Section Z) are equal to the "Total on Order" (Section BB).

e. When an order (PRON/CLIN) against an item is reported complete by the plant as outlined in IOCR 700-3, the accumulated quantity (Part 2) associated with that PRON/CLIN is annotated with an asterisk. The order is carried on the next published "Final" PAS (Part 2) and shown as complete. The quantity completed is decreased from the "TTL PDN to (Date)" and the "Total on Order" (Sections Z and BB) and the order is deleted from the next published "Draft" PAS (Part 2).

#### 9. General Practices (Part 2).

a. Section EE: program quantities are obligated for performance by contract modification (GOCO) or placed and accepted at GOGO installations. The PAS is updated monthly to reflect the accumulated quantity obligated for performance. Information to be included for each order added is:

(1) The first eight digits of the PRON; i.e.,  
F1-7-11223.

(2) The CLIN; i.e., 0001AA, 0001AB (GOCO).

(3) The accumulated quantity obligated for performance.

4 DEC 1995

IOCR 715-4

(4) The supplement number on which the obligation appeared and a description of the transaction; i.e., Mod 20 add (GOCO).

b. Increases and decreases to orders identified are updated monthly to reflect the accumulated quantity obligated for performance with a description of the transaction and the supplement number on which the obligation appeared; i.e., Mod 25 incr .025, Mod 30 decr .002 (GOCO).

c. New orders or increases/decreases to existing orders are reflected by adding/subtracting transaction quantities to Section BB, "Total on Order," and Section X, "Balance (Date)." The appropriate schedule block (P, R, T, or V) is adjusted to reflect the transaction quantity (increase/decrease). If the only quantity schedule is in Section J (current schedule period), the quantity should not be decreased by the transaction quantity, but a note should be placed stating that the scheduled quantity in Section J was not met due to a deobligation of requirement and funds.

d. When a portion or all of the planned quantity for a program is placed on contract, that quantity is subtracted out of the fiscal year planned quantity. It is also subtracted out of the quantity on the PAS in parentheses and shown without parentheses. The quantities shown in parentheses should total to the planned quantities on Part 2. The "Total on Order" quantity (Section BB), should equal the total of the orders on contract on Part 2.

e. If an order is completed at a quantity other than that which is contracted for performance, the order should be annotated with an asterisk and a note stating the quantity at which it is complete. After obligation/deobligation has taken place, the order is to be shown complete and carried on the next published "Final" PAS. It is to be deleted as required from the next published "Draft" PAS.

f. When all orders obligated for performance against an item have been produced/accepted and shown complete, and if there are no near-future fiscal year planned buys, the item is deleted.

g. Any applicable special notes pertaining to an item or schedule are shown on Part 2 and depicted with a pound sign (#) in the applicable column. The notes are carried on one published "Final" PAS and deleted as required from the next published "Draft" PAS as determined by the applicable facility/item manager.

4 DEC 1995

## Appendix A

## PRODUCTION/ACCEPTANCE PREFERENCES

1. A preference is established for production (or acceptance if acceptance only is reportable) of each item scheduled in the current schedule period to allow the plants visibility of HQ, IOC commitments to our customers.
2. Production or acceptance preferences will be utilized in the current schedule period and may be utilized in any following scheduling periods.
3. Preference 1-5: production preference will be annotated as 1 through 5, requiring that load, assemble and pack (LAP) and/or production or acceptance of the scheduled item must begin as soon as practical in the 1st, 2nd, 3rd, 4th, or 5th month of the 6-month period.
4. Preference 6: production preference annotated as 6 will indicate that LAP and/or production or acceptance of the scheduled item could start in any month of the 6-month period but would have to be completed by the end of the 6-month period.

Note: LAP and/or production schedules that require line setup, subassembly work, reproduction, etc., prior to the actual LAP start, must be scheduled internally by the producing operation and are not recognized as satisfying the assigned preference.

## Appendix B

## SCHEDULE/PREFERENCE CHANGES

1. A request to change the published production and/or acceptance quantity of an item within the current semi-annual production period can be initiated by any one of the personnel involved with the PAS process (Government staff, contractor, HQ facility/item manager or plant advocate etc.).
2. Formal requests for quantity changes to the current schedule will only be made to accelerate/increase the quantity to accommodate urgent requirements, offset any shortfalls, or personnel impacts (a sample of the schedule change is provided as figure B-1).

4 DEC 1995

IOCR 715-4

Appendix B (con't)

SCHEDULE/PREFERENCE CHANGES

3. No formal request to downgrade/decrease the preference or quantity will be allowed. In the event of unplanned schedule interruptions such as strikes, unforeseen technical problems, GFM or PPM problems, non-availability of funds, etc., the current semi-annual PAS will not be changed. The resultant schedule variance can be documented by memorandum to the producing activity. A sample of the schedule variance for a schedule miss is provided at Figure B-2.

4. All schedule change requests from the various proponents will require sufficient written justification (to include possible cost and/or personnel impact information) in an informal memorandum format, to the appropriate plant advocate. Production schedule changes which will result in mandatory renegotiation of contracts, or delay negotiation milestones must be reviewed and approved by the Deputy Chief of Staff for Acquisition or his designee. The written justifications will be maintained by AMSIO-IOP-I to provide an adequate audit trail.

5. AMSIO-IOP-I will draft, coordinate, and forward, with concurrence/nonconcurrence, the formal request for schedule change(s) to the approving official, providing the request meets the stated criteria for a change. A sample of a revised upward schedule change is provided at Figure B-1. Responsibility for approving all (GOCO/GOGO) schedule change requests lies with the Director, AMSIO-IOP.

6. Approved schedule changes for a GOCO will be sent to the producing activity with the applicable PCO signature and will require contractor concurrence/acceptance within 2 working days of receipt (GOCO).

7. Approved schedule changes for a GOGO will be sent to the producing activity with signature of the Director, AMSIO-IOP.

NOTE: Schedule variance messages need not be written each time a schedule will not be met. The variance message can be used for advance notification to the plant of impending non-support to an item. The variance and schedule change messages could also be combined to accommodate personnel from an item or items that will not meet the scheduled quantities.

4 DEC 1995

## Appendix C

## PRODUCTION SCHEDULE COMPLIANCE TOLERANCES

Production tolerances are established for allowable overruns/underruns to the schedule.

a. The tolerances for the GOCOs will be negotiated, as part of the yearly contract, with Industrial Operations Branch (AMSIO-IOP-I) input, during the production review meeting just prior to the new contract period.

b. The GOGO tolerance will be established and negotiated by the plant advocate (AMSIO-IOP-I) once a year, during the production review meeting just prior to beginning new fiscal year.

NOTE: Any attendee at respective reviews may provide input for consideration, as applicable.

## Appendix D

## SCHEDULE MISS REPORT INSTRUCTIONS

1. Following the completion of each semi-annual production period, an analysis of PAS performance shall be conducted.
2. All schedules will be evaluated.
3. The preference pertains to production performance rather than acceptance unless otherwise mandated by a plant's unique situation; i.e., no production column on the PAS, etc.
4. Misses will be annotated for noncompliance of the quantity tolerance for the semi-annual period, or noncompliance to the starting month assignment, along with the reason for the miss. Starting production ahead of preference month is not considered a miss. However, notification and concurrence from the facility/Item manager (AMSIO-IOA/AMSIO-SMA) and the plant advocate (AMSIO-IOP-I) is required prior to acceleration of schedule. (Written record (e-mail) will be maintained by plant advocate.)
5. A plant could meet the 6-month quantity schedule (or acceptance schedule, if appropriate for that plant) but miss the monthly preference.
6. Any reported quantity of the product in the preferenced or prior month of the 6-month period designates meeting the monthly preference.



4 DEC 1995

IOCR 715-4

Appendix D (cont'd)

SCHEDULE MISS REPORT INSTRUCTIONS

7. A plant could miss the quantity schedule but meet the monthly preference, or meet both, or miss both.
8. Schedule miss reports will be completed by the applicable plant advocate in AMSIO-IOP-I in coordination with the Government staff at the plant and applicable facility/item manager in AMSIO-IOA and AMSIO-SMA.
9. Conflicting reasons for misses between the plant, the plant advocate and/or facility/item manager will be taken into consideration; however, concurrence from the plant is not required.
10. The final schedule miss report will be submitted to the Chief, AMSIO-IOP-I/IOA-C/IOW-S, within 30 days of completion of the production period, after which the report will be forwarded to the Director, AMSIO-IOP, AMSIO-IOA and AMSIO-IOW and then distributed to the facility/item manager.

4 DEC 1995

(TO BE TRANSMITTED VIA PRIME ELECTRONIC MAIL AFTER SIGNATURE):

AMSIO-IOP (715(B))

MEMORANDUM FOR Commander, ABC Army Ammunition Plant,  
ATTN: SMCXX-XX, Anywhere, XX 12346-6789

SUBJECT: Revised Production/Acceptance Schedule (PAS) for ABC  
Army Ammunition Plant (ABCAAP) for July-December 1989

1. Request the following revisions be made to the PAS for the  
July-December 1989 timeframe.

a. LAP, Gadget Assy ZZZ: Change quantity of 168,750 to  
190,750.

REASON: Gadget Assy production was not met during the previous  
6-month schedule due to problems with the injection pour  
operation. ABCAAP would like to make up Gadget Assy production  
lost by producing the missed quantity in addition to this 6-month  
schedule.

b. Fixit Assy: Change quantity of 300,000 to 300,000 and  
(4,800) planned.

REASON: The production manager has requested that the additional  
planned quantity of 4,800 be added to the current schedule for  
continuity of production.

2. The above changes have been coordinated with the appropriate  
production managers.

3. The POC at this headquarters is Ms./Mr. Plant Advocate,  
AMSIO-IOP-I, DSN 793-3115.

//signed//  
(NAME)  
Contracting Officer

\_\_\_\_\_  
Contractor Acceptance (Signature)

\_\_\_\_\_  
(date)

Figure B-1 Schedule Change

4 DEC 1995

IOCR 715-4

(TO BE TRANSMITTED VIA PRIME ELECTRONIC MAIL AFTER SIGNATURE):  
(CON'T)

AMSIO-IOP

SUBJECT: Revised Production/Acceptance Schedule (PAS) for ABC  
Army Ammunition Plant (ABCAAP) for July-December 1989

COORDINATION:

AMSIO-SMA-D	_____	_____	_____
	(concur/nonconcur)	(signature)	(date)
AMSIO-IOA-C	_____	_____	_____
	(concur/nonconcur)	(signature)	(date)

4 DEC 1995

(TO BE TRANSMITTED VIA PRIME ELECTRONIC MAIL AFTER SIGNATURE):

AMSIO-IOP (715(B))

MEMORANDUM FOR Commander, ABC Army Ammunition Plant,  
ATTN: SMCXX-XX, Anywhere, XX 12346-6789

SUBJECT: Production Acceptance Schedule (PAS) for October 1994 -  
March 1995, ABC Army Ammunition Plant (ABCAAP)

1. Reference:

a. PAS, HQ, IOC, AMSIO-IOP, 1 January 1995.

b. Letter, XYZ Corporation/ABCAAP, 22 October 1994, subject:  
Whatsit Production Schedule.

2. This office has received revised milestones associated with  
the procurement of Whatsit Projectiles. The delivery of Whatsit  
Projectiles to ABCAAP is forecast to occur March, April, and  
May 1995.

3. Due to the non-availability of Whatsit Projectiles, this  
office recognizes the following schedule cannot be met:

a. Whatsit Projectiles, page 12 column 4, October 1994 -  
March 1995.

b. This schedule miss is properly charged to the Government.

4. The POC at this Headquarters is Ms./Mr. plant advocate,  
AMSIO-IOP, DSN 793-5881.

//signed//  
(NAME)  
Contracting Officer

CF:  
AMSIO-PAI-C  
AMSIO-SMA-D

Figure B-2 Schedule Variance Memorandum Format

4 DEC 1995

IOCR 715-4

(TO BE TRANSMITTED VIA PRIME ELECTRONIC MAIL AFTER SIGNATURE):  
(CON'T)

AMSIO-IOP (715(B))

SUBJECT: Production Acceptance Schedule (PAS) for October 1994 -  
March 1995, ABC Army Ammunition Plant (ABCAAP)

COORDINATION:

AMSMC-SMA-D	_____	_____	_____
	(concur/nonconcur)	(signature)	(date)
AMSIO-IOA-C	_____	_____	_____
	(concur/nonconcur)	(signature)	(date)